



First Congregational Church Preschool & Kindergarten  
225 S. Interlachen Ave / Winter Park, FL / 32789  
407-628-5427

## Choosing the Right Preschool

Choosing a Preschool for your child is a big decision! You need to choose the program that best fits your child's needs and your expectations. To help you through the process, we have put together this checklist to help guide you during the tour(s).

This checklist is designed to help you choose the right preschool program for your child. It is based on qualities that research has shown to be important for preschooler's growth and development.

The checklists are not all inclusive. For example, they do not include all the areas required by state licensing standards. However, you can check the state standards by going to <http://www.myfamilies.com/service-programs/child-care/parents-resources>

We do feel these checklists cover what we know to be important characteristics of a quality early education program. Please take a few minutes to look over and take notes before your tour. During your, ask any questions you may have about the program. It is important that the program you choose meets your needs as a family.

We hope you find this information helpful! Please call me at 407-628-5427 or email your questions to [bclavoie@fccwp.org](mailto:bclavoie@fccwp.org) with questions you may have about our school.

With Gratitude,

Brandi Crawford-Lavoie  
School Director

## School Program Information

Name of School:	
Address:	
Phone:	
Website/ Email:	
Contact person:	
Type of programs offered:	Half Day      Full Day      School Year Only Year Round      Other
Days/ hours of operation:	
Holiday Schedule:	
Tuition:	
Registration Fee:	
Additional Fees: (Materials, supplies)	
Date / Time of Tour:	
Notes:	

### First Impressions

	YES	NO	NOTES
Are the grounds in good condition?			
Is outside of the building in good condition?			
Is the entrance clearly marked?			
Were you greeted upon entering?			
Was the person giving the tour welcoming?			

Were you offered the opportunity to ask questions before the tour?			
Did the person giving you the tour spend time with you to answer all of your questions?			
Did you receive a copy of their discipline policy?			

**Communication**

	YES	NO	NOTES
How are parents notified of concerns?			
Do they offer parent/teacher conferences?			
Does the teacher communicate with parents on a regular basis? How?			
Are parents welcome to drop by at any time?			
Are there opportunities for parents to be involved?			
Do children go on field trips?			

**Classroom Observations:**

	YES	NO	NOTES
Do the teachers get down to children's level when they talk to them?			
Are the teachers interacting with the children?			
Are the teachers using appropriate language and tone of voice with the children?			
Are the materials, furniture clean, safe, well maintained?			
Are the children happy & engaged?			

Are the teachers warm and nurturing?			
Did you feel welcome in the classroom?			

**Questions to ask before/ during the tour?**

	YES	NO	NOTES
Is the program licensed by FL DCF?			
What training, degrees, certifications do the teachers hold?			
What is required for the assistant teachers?			
How long have the teachers been with the school?			
What is the teacher to child ratios?			
How many children max can be your child's class?			
General classroom schedule?			
Does the classroom have learning centers? Curriculum type?			
Philosophy on education for young children?			
How long do children have outdoors?			
What can the children do during rainy weather?			